

Anand College of Education, Anand
(Managed by Shri Ram Krishna Seva Mandal, Anand)

(Accredited by NAAC 'B' Grade with 2.45)

Near Town Hall,

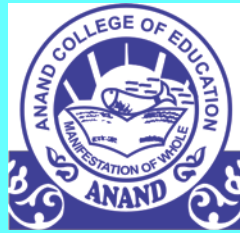
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Established: 2003

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The Annual Quality Assurance Report

(Year: 2009-10)

The Annual Quality Assurance Report (AQAR) of the IQAC

Year: 2009-10

Name of the Institution: Anand College of Education, Anand
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Name of the head of the Institution: Mr. Divyesh M. Patel
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Composition of the IQAC at Anand College of Education:

The establishment of Internal Quality Assurance Cell: 2007-08

1. **Chair person:** Mr. Divyesh M. Patel
I/C Principal, Anand College of Education, Anand
2. **Senior administrative officers:** (1) Alkadevi C. Mehta
Lecturer, Anand College of Education
(2) Jenifar A. Christian
Lecturer, Anand College of Education
3. **Lecturers:** (1) Shivani B. Barot
Lecturer, Anand College of Education
(2) Nimishaben D. Patel
Lecturer, Anand College of Education
4. **Member from the management:** Smt. Jyotsanaben K. Patel
Hon. Secretary, SRKSM
5. **Nominees from local society:** (1) Dr. Varmala T. Bhamwari
Dean, Faculty of Education,
Sardar Patel University
(2) Dr. Pallaviben P. Patel
Professor, Department of Education,
Sardar Patel University, Vallabh Vidyanagar
6. **Coordinator of the IQAC:** Dr. Abhipsaben G. Yagnik
Lecturer, Anand College of Education

Part: A

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Brief outline of the Action plan (2009-10), The IQAC of the college prepared a complete plan at the beginning of the year to be followed all throughout the academic year 2009-10. The cell also did a follow up all the year. An outline of the emphasis is given below:

- Self evaluation sheet should be filled up by faculties after each lecture.
- Teacher educators should prepare computerized question bank.
- Teacher educators should do team teaching in various subjects.
- Teacher educators should use LCD, OHP in teaching.
- Teacher educators should participate and present paper in Seminar and Workshop
- Teacher educators should do counseling and mentoring for the whole year of assigned students and maintain CRC.
- Encourage faculties without Ph.D. degree to pursue for the degree.
- Improve the competence of the students and teachers.
- Emphasis on the utilization of modern teaching techniques in class room teaching.
- Enhance the outreach programmes of the college.

❖ Out comes achieved by the end of the year

- Self evaluation sheets were filled up by faculties after each lecture.
- Teacher educators prepared computerized question bank in each subject.
- Teacher educators done team teaching in various subjects.
- Teacher educators prepared ppt. and used LCD, OHP in their teaching.
- Teacher educators participated and presented paper in Seminars and Workshops.
- Teacher educators done counseling and mentoring for the whole year of assigned students and maintained CRC.
- Encouraged faculties without Ph.D. degree to pursue for the degree and one of the faculties awarded Ph.D. degree (Abhipsa Yagnik) and D. M. Patel's Ph.D. in progress and four faculties registered for Ph.D.
- For the improvement of the competence of the students and teachers practice teaching, internship and workshops were conducted; all trainees were imparted computer training for the whole year.

- Student teachers were encouraged to conduct assembly and post prayer talk. All faculty members also expressed their ideas on various issues of various issues of concern especially on Thursday.
- Two faculty members attended four weeks orientation programme.
- Teacher educators and student teachers encouraged to utilize modern teaching techniques in class room teaching.
- For enhancement to the outreach programmes of the college, workshops, seminars and inter college competitions were organized and programmes on health and alertness against deadly disease were organized for the benefit of the trainees and society at large.

Part: B

1. Activities reflecting the goals and objectives of the institution:

The institution is working with motto of evolving out what is already there in trainees' i. e. **Manifestation of Whole**. The institution provides a variety of co-curricular and extra curricular activities to the trainees. The institution ensures enough flexibility in organizing co curricular and extra curricular activities as it believes that they form a significant part of learning experience of the student teacher at the institute. **The activities reflecting the Vision of the institution are given below:**

No.	Vision	Activities
1	To be a hub of excellence providing Value embedded teacher training	-Guru Purninma Celebration -Rangoli (National Unity) Competition - Value Education Seminar - Republic Day Celebration - Patriotic Song Competition

The activities reflecting the Mission of the institution are given below:

No.	Mission	Activities
1	To Practice Innovative Teaching	-e-plan Training -Teaching aids -Use of LCD, OHP -Language Laboratory
2	To promote and extension for benefit of Society and Education	-World Population Day (Poster Competition) -World Literacy Day Celebration -Practice Teaching -Collaboration with Brahmakumaris

3	To provide experience for whole round development of trainees	-Orientation -co-curricular and extra curricular activities
4	To inculcate heritage, culture and values of Indian Society	-Debate Competition (Guru Brahma ke Bram ma) -Farali Vangi Competition -Hair style Competition -Rain Song Competition -Celebration of Sanskrit Day -Self made Rakhi Competition -Ganesh Utsav -Celebration of Hindi Din - Navratri (Inter College Garba gan (Singing) Competition, Aarti Decoration Competition) -Sanskrit Slok Gan Competition -Value Education Seminar

The activities reflecting the Objectives of the institution are given below:

No.	Objectives	Activities
1	To achieve 100% success rate in the annual examinations, conducted by the university and analyze the results by the Principal and Staff annually in the month of June.	-Paper Writing, - Revision - Unit test
2	Genually understand the grievance of staff, students and parents through grievance redressal cell and to ensure the remedial action as early as possible	-Suggestion Box, -Remedial actions
3	To ensure publication of college handbook and	

	prospectus through the publication committee	
4	To ensure 100% execution of the Faculty development programme planned by the Faculty Development committee to train the staff to use the innovative teaching methodologies and to update them periodically in the emerging fields and trends	-Motivation to do Ph. D., NET/SLET -Participation in Seminar, -Action Research
5	To motivate and train the trainees to participate successfully in sports and cultural activities	-Celebration of National Sports Day, -Celebration of Youth Week, - Inter College Graba and Arti Decoration Week, -Inter College Steps (Pagthiyu) Competition, -Inter College Amdavadi
6	To ensure satisfaction of school in terms of <ul style="list-style-type: none"> - Class lessons - Activities done - Syllabus covered - Innovative teaching - Adjustment - discipline 	- Micro Teaching -Practice Teaching -Block Teaching (co-curricular activities) -Internship (co-curricular activities) -Syllabus covered according to the suggestion of the subject teacher - Use of e-plan and teaching aids during practice teaching -Adjustment according to the school time table and need of the school
7	To ensure 100% student satisfaction in	
7 (1)	Teaching learning process by qualified staff and experienced visiting faculty members	-Receiving Feedback
7 (2)	Innovative teaching methodologies supported by	-Task

	technologies like OHP, LCD and Language laboratory.	-Action Research
7 (3)	Infrastructure and facilities provided in the class room, laboratories and the campus	-Computer laboratory and Language laboratory Training to each student teacher
7 (4)	Management of syllabus and completion of it as per given in the annual planning	-Completion of Syllabus -Revision
7 (5)	Library enriched with varieties of Educational books	- Book bank facility -Book review -New arrival display -Best library user Award
7 (6)	Guidance and counseling in practical as well as theoretical part of the programme	-Formation of Counseling group -CRC maintain - Individual guidance in the Group
7(7)	Studios and disciplined atmosphere in classes, practical and examinations	- Orientation -Seminar -Use of ICT

2. New academic programmes initiated:

New academic programmes are not initiated. But the institution has started SCOPE (Society for creation of opportunities through proficiency in English) center and 91 students participated in it.

3. Innovations in curricular design and transaction:

The development of the curriculum takes place at University level. The curriculum put in place by the University is planned at the Institutional level. The student teachers are taught about the interrelatedness of various subjects at the Institute. The institution encourages its student teachers to use the tools and techniques they learn from various subjects to the maximum while teaching a particular subject. The institute equips its trainees with skills that would help them to meet the challenges of teaching at the

school level. The curricula selected for the programme includes Education regarding physical development, spiritual development, nationality and emotional development. It also includes Education regarding Indian culture, heritage, and values. The teacher educators take particular care to conduct the courses and studies in a manner that student teachers learn the subjects very easily. The teacher educators have prepared OHP and ppt of the all theoretical parts of the curriculum. Variety of instructional material is also prepared by faculties. For a sound theoretical knowledge, the institution has put in a place a system of assignment and submissions which help the trainees in developing their concepts and in acquiring the tools and techniques of thinking. The trainees are shown their assignments/answer sheets and they are given suggestions for improvement in areas where they are lacking. Institution has started self evaluation of each lecture given by faculty. New technologies like ICT, use of LCD, OHP, TV, DVD, audio player, computer laboratory, internet access, psychology laboratory, science laboratory, language laboratory provide opportunities as well as challenges to both teachers as well as trainees to design a multiple and diverse amount of instructional material for effective and efficiency in teaching learning process. Institution has sustained its quality in this area which can be seen from results of annual examination. Trainees were assigned to prepare Scrape Book in their selected methods. College organized Mock Interview on teacher's day celebration and after facing interview, student teachers' were selected to teach various subjects in the institution. This interview created confidence among the student teachers. It was observed that they could face the interview without feat when they apply for the posts.

4. Inter-disciplinary programmes started:

The institution has introduced SCOPE (a spoken English Programme of Gujarat Government) in order to provide its trainees skills in communicative English. One of the faculties Abhipsaben Yagnik conducts the classes of SCOPE. Out of 100 student teachers 91 student teachers have participated in training of SCOPE.

5. Examination reforms implemented:

The institution conducts two internal examinations and declares the results just a day after the end of the examination. The mark sheets and top ten numbers are declared on notice board. Teacher educators also explain the common mistakes done by student

teachers and also give suggestions by showing their answer books of each paper one by one faculties. Guidelines are given to them individually for their further progress. Low achievers are assigned paper writing as home work and also offered a mentor from higher achiever from peer group. Before University examination revision is done by faculty members in all six papers and computerized question bank is provided to student teachers which are made by faculty members. Low achievers are assigned remedial work by teacher educators for their better performance in examination.

6. Candidates qualified: NET/SLET/GATE etc.

Year	Total Data Collected	Higher Education	NET	SLET
2008-09	46	35	01	-

7. Initiatives towards faculty development programme:

The institute has established a Faculty Development Committee for personal and professional/career development of the teaching staff. The details of which are given below:

- Date of establishment: 15/05/08
- The function of the FDC is to encourage the faculties and to provide them necessary support so that they can accomplish the following:
 - 1) One book review every month
 - 2) One article writing every month
 - 3) Post Prayer talk on every Thursday
 - 4) At least 5 seminars during a year
 - 5) Technical knowledge
 - Handicam operation (Recording, Finalizing, Transferring, Formatting, CD-DVD changing, charging, other)
 - Digital Camera (Photo taking, photo viewing, photo setting, photo transferring, deleting, photo size, video recording, video viewing)
 - DVD Player (starting, speaker connection, DVD playing, track selection, Cassette playing, Source selection, pen drive use, using remote)

- Tap recorder (Cassette playing, Recording, FF, RWD, Stop, Ejecting)
- Public address System (Amplifier, wireless, button mike, volume setting, speaker setting)
- LCD (on-off, screen setting, size setting, input-output connection, computer setting, handycam connection, camera connection, live telecast)
- Language Laboratory (Mastering LL operation, Listening, Writing, Speaking tasks preparation)
- A.C. (on-off, temperature setting, mode selection, Fan speed, auto swing, remote operation)
- Computer: (Word, Excel, power point, internet use, ppt material preparation)

6) One refresher (during vacation if possible)

The institution encourages its Faculty to go to Seminars/Workshops. It also sends them Orientation Programme for their skill up gradation. All the faculties have participated in the Orientation programme for their skill up gradation.

8. Total number of seminars/workshops conducted:

The institution has not conducted any seminar/workshop but in the year 10-11 the institution is going to conduct NAAC sponsored two days National Seminar. The institution also organizes various trainings for Old Students such as e-plan training, language laboratory training for their development. The institution has also organized one day workshop for the school teachers of Gujarati subject which was conducted by Jenifarben A. Christian.

9. Research projects:

No research projects are implemented by the institution.

10. Patents generated, if any:

No patents have been generated.

11. New Collaborative research programmes:

No collaborative research programme is generated.

12. Research grants received from various agencies:

No research grant is received from various agencies.

13. Details of research scholars:

- Abhypsaben Yagnik has submitted her research work and has been accepted by Sardar Patel University on 30th March, 2010 for award of the Degree of Doctor of Philosophy (Ph.D.).

The following table will give an idea about the research status of faculty at the institute:

Name of faculty	Research status
D. M. Patel	Ph.D. in progress
Alkadevi C. Mehta	Ph.D. in progress (Registered on 28/08/09)
Jenifarben A. Christian	Ph.D. in progress (Registered on 27/11/09)
Dr. Abhypsaben G. Yagnik	Ph.D. completed (Completed on 30/03/10)
Shivaniben B. Barot	Ph.D. in progress (Registered on 27/11/09)
Nimishaben D. Patel	Ph.D. in progress (Registered on 27/11/09)

14. Citation index of faculty members and impact factor:

Not available.

15. Honors/Awards to the faculty:

Abhypsaben Yagnik has submitted her research work and has been accepted by Sardar Patel University on 30th March, 2010 for award of the Degree of Doctor of Philosophy (Ph.D.).

16. Internal resources generated:

Internal resources were generated from various resources in form of books and donations for outstanding achievers.

17. Details of departments getting SAP, COSIST (ASSIST)/DST.FIST, etc. assistance/recognition:

The college has not received any such assistance or recognition.

18. Community services:

Faculty members are directly or indirectly associated with community work. Student teachers were motivated to organize different work for community service.

Sr. No.	Date	Activity
1	28/08/09	National Sports Day – Carom Competition
2	29/08/09	Nari (Women) Film Workshop
3	08/09/09	World Literacy Day – rally and Street Play
4	11/09/09	Inter college Garba (folk song of Gujarat) singing Competition
5	12/09/09	One day Workshop on “Stress free Management and Positive Thinking” (collaborated with Brhamakumaris)
6	14/09/09	Celebration of Hindi Day
7	02/12/09	Workshop on Self Empowerment (collaborated with Brhamakumaris)
8	24/12/09	Christmas Celebration

19. Teachers and officers newly recruited:

No teachers and officers newly recruited during the year 2009-10

20. Teaching-Non-teaching staff ratio:

Ratio of Teaching-non teaching staff is 1.75:1

21. Improvements in the library services:

The library has one computer with Internet facility. Student teachers are issued two books at a time for 14 day. Moreover, the institution has a book bank facility. Student teachers are given books under this head which they could keep for a whole academic year. The faculty members can take any number of books for academic year. The library is open between 10:00 AM to 5:30 PM in all normal working days. The library has reading room facility with a capacity of 30 students. Magazines and journals are displayed on magazine board. New arrivals are displayed in many ways such as, a list

of new arrivals is placed on the library notice board and common notice board, New arrivals are placed in a separate display rack inside the library, the librarian declares new arrivals during the prayer session and the subject teachers declare the new arrivals in their subject during the class hours.

Student teachers have to do one book review per month which is maintained in the counseling session by faculties. Best library User Award is declared and given by the institute to the best library user student teacher. Besides, the institution gives facility to old students to enrich their knowledge and cope up with new trends by using the library of the institution.

22. New books/journals subscribed and their value (2009-10):

Item	No	Value
Books	243	24830
Magazine	18	2770
Journals	3	2250
Total		29850

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:

The institution has formed a feedback committee and collects feedback from Trainees, Alumni, Employers, Community, Academic peers, visitors, guests and other stake holders such as schools and parents.

The institution collects feedback from trainees for each activity organized, about curriculum, lecturers and about whole B.Ed. programme. The institution also collects feedback from trainees via suggestion box.

The institution has put in a place a self evaluation system to acquire feedback during each lesson given by the trainees as a part of their practice teaching. The institute also has self evaluation for each lecture delivered by the lecturers. The institute communicates the feedback received from various sources to the concerned parties for action. The college is always positive to improve academic performance.

24. Unit cost of education:

Total expenditure for the year (including depreciation) 3697867/-

Total no of students for the year 2009-10 : 100

Unit cost of education 36978.67/-

25. Computerization of administration and the process of admissions and examination results, issue of certificate:

Computerization of administration:

The administrative office is fully computerized.

The process of admissions:

The institution is affiliated to Sardar Patel University. It follows the procedure of centralized admission cell for Sardar Patel University. Admissions are given by following norms laid down by NCTE and Government of Gujarat. The institute prepares computerized chart for admission. Institution prepares category wise and subject wise computerized charts. University provides admission to the institute on the basis of merit and the final computerized chart is prepared by the institute.

The institution has been granted 100 seats by NCTE. The institute is a self financed, so it can take 15% of its seats as management quota as per the norms of state Government. But the institution has surrendered the entire Management Quota to the University since the last four years.

Examination results:

All the internal assessment and evaluation processes are done with the help of ICT. Computerized test papers are provided to student teachers. The mark sheets and percentage are declared to the student teachers with the help of ICT. Top ten- higher achievers are found out with the help of ICT and result analysis and graphical presentation of result is done with the help of ICT.

26. Increase in the infrastructural facilities:

No additional infrastructure change has been made in the existing infrastructure during 2009-10.

27. Technology up gradation:

The principal of the College has been provided laptop for dispensing her duty. Separate computer set with internet connectivity had been allotted for the staff members of the college. Computer laboratory is connected with internet Connectivity and other equipments as Scanner and printer. All the trainees were imparted training for Computer throughout the year and were encouraged to prepare E-plan.

28. Computer and internet access and training to teachers and students:

The institute provides ICT training to its staff through various agencies. ICT skills like MS Office, Internet access, E-plan, Use of LCD, OHP, Camcorder has definitely contributed to enhance the quality of the teaching-learning process at the institution. The institute encourages both the faculty as well as the teacher trainees to identify and generate learning resources by using internet. Computer laboratory is not used by the student teachers who are offered computer education but also by all the student teachers of the institution. Teacher educators encourage student teachers for net surfing and student teachers also write the names of the websites that they surf in the annual lesson files. The institution has made provision for imparting computer skills to all trainees though it is not mandatory to do so. For this, the institution has made computer training compulsory between 9:00 AM and 10:00 AM. in which the student teachers are allowed access to the Computer Laboratory where they are taught the following skills:

- MS Office
- Internet access
- E-plan
- Use of LCD, OHP, Camcorder
- Live telecast of any ongoing programme using LCD
- Use of language laboratory

The institution has also given e-plan training and Computer-Language Laboratory training to old students. The details of activities are given below:

Date	Activity
30/08/09	e-plan Training
06/02/10	Computer-Language Laboratory Training

Computer-Language Laboratory is also used by the student teachers of all language such as Gujarati, Sanskrit, Hindi and English.

29. Financial aid to students:

The following is the details of the financial aid provided to students by the Government with the assistance of the institution.

Category	Sr.No	Name	Amount
ST	1	Dipteshkumar Dhansukhbhai Chaudhari	29000
	2	Kamleshbhai Vasانبhai Chaudhari	29000
	3	Manoj Maganbhai Bhagora	29000
	4	Pankajkumar Gangajibhai Ninama	29000
	5	Saritaben Bhavsingbhai Chaudhari	29000
	6	Vipulbhai Ishwarbhai Bhil	29000
	7	Kanchanben Dalabhai Palas	29000
	8	Jaymatiben Naranbhai Patel	29000
	9	Rajubhai Virsingbhai Parmar	30800
	10	Sanjaybhai Bhimsingbhai Vasava	27400
	11	Madhuben Jitharbhai Bhil	29000
	12	Meenaben Ditabhai Kishori	29000
	13	Tejalbaben Vinodbhai Patel	30800
SC	14	Geetaben Danabhai Solanki	28300
	15	Diptibahen Iswarbhai Makwana	28300
	16	Jayshriben Punambhai Makwana	28300
	17	Manishaben Bhanubhai Makwana	28300
	18	Pinakinkumar Parsottambhai Mayavanshi	28300
	19	Ritaben Maheshbhai Pateliya	28300
	20	Bhavikaben Purshottamdas Makwana	28300
SEBC	21	Heenababen Dahyabhai Rohit	3300
	20	Rinakumari Dahyabhai Patel	2900
	21	Hansababen Bhailalbhai Khristi	2900

30. Activities and support from the Alumni Association:

The institution has an Alumni Association. The year of last election is 29th June 2008. The institution plans to provide maximum exposure to its old students via variety of skill up gradation programmes. The institute provides all those students who have graduated from this Institute access to the library, audio/video resources. Even the computer hardware related materials open for access by the old students. They are given access to teaching aids as well as instructional material available at the institute. Alumni association participates in college development programmes. They give feedback to college which enables institution to have more improved programme. Details of the activities for the year 2009-10 are given below:

Date	Activity
30/08/09	e-plan Training
06/02/10	Computer-Language Laboratory Training

31. Activities and support from the Parent-Teacher Association:

Formal meeting with parents was not held in the year 2009-10 but informally they were communicated and their queries were explained and feasible queries were resolved.

32. Health Services:

Shri Ram Krishna Seva Mandal has its own Hospital called Anand Hospital where free health treatment to student teachers and staff provided. Famous doctors render their services at the hospital.

The institute has First Aid Box donated from the Anand Hospital.

Yoga Education and Training programme was organized for the sound mental health of students as well as teachers for a week.

33. Performance in sports activities:

The institution organizes various co curricular and extra curricular activities for the all round development of the trainees. Institute celebrates sports day. In the year 09-10 various inter-college sports activities are organized by the institution. The details are given below:

Sr. No.	Competition	Date
1	Carom Competition for Lecturers	09/10/09
2	Steps (pgi4y) Competition for girls	20/11/09
3	Amdavadi Competition for girls & boys	12/12/09

The institution celebrated sports day and activities for girls and boys are organized. The details of the activities of the sports day for boys are given below:

Sr. No.	Competition
1	100 Meter Running Competition
2	Volley Ball
3	Cricket
4	Shot Put Throw (g05a f&)
5	Wooden Discus Throw (br0l f&)

The details of the activities of the sports day for girls are given below:

Sr. No.	Competition
1	100 Meter Running Competition
2	Skipping Competition
3	Cricket
4	Shot Put Throw (g05a f6)
5	Thread & Needle Competition
6	Kho-Kho
7	Javelin Bamboo
8	Wooden Discus Throw (brOl f6)

34. Incentives to outstanding sportspersons:

The institution gives incentives to the outstanding sportsperson by giving Certificate of Honor.

35. Student achievements and awards:

Motivation by reward to be declared by A. C. Mehta of Rs. ----- for securing first position in the external marks at the institutional level.

Motivation by reward to be declared by Smt. Jyotsanaben Patel of Rs.----- for each student who achieves first position in each general paper in the year 2009-10.

The institution motivates student teacher for their achievements in various co-curricular activities by giving Certificate of Honor.

Moreover, Best student, Best Library User, 100% attendance Award of the year is also awarded by giving Certificate of Honor.

36. Activities of Guidance and Counseling unit:

The institution provides Guidance and Counseling services to the student teachers. Such services are available for, educational and all round development, professional development, academic achievement, improvement in practice teaching and self evaluation exercises. Each trainee is given guidance during counseling sessions. For this, each trainee is evaluated right from the beginning of the micro teaching stage and is again assessed at the end of the micro teaching period to have a sense of their development. Each student teacher's record of educational performance, participation in

co-curricular activities and extra curricular activities and achievements, performance in practice teaching is maintained in the Cumulative Record Card.

37. Placement services provided to students:

Institute has established student placement cell from the year 2008-09. The institute has made linkages with practice teaching schools to provide placement services. As far as the Government schools are concerned, the institute has recommended its trainees for appointment on Adhoc basis. However, the institute has made linkages with private schools to which it recommends its trainees.

Year	Total Data Collected	Higher Education	NET	SLET	Central/State services	In teaching profession
2008-09	46	35	01	-	01	09

Moreover, the advertisement given by different schools were displayed on the notice board of the college for the knowledge of the trainees.

38. Development programmes for non-teaching staff:

The non-teaching staff of the college was regularly sent to different forums and meetings for interaction with their union. Computer training was also provided to non-teaching staff.

39. Healthy practices of the institution:

Some of the healthy practices developed by the Institute regarding the ‘Curricular Aspects’ are given below;

Area	Healthy practice
Practice teaching	<ul style="list-style-type: none"> • Maintaining record, positives and negatives of each trainee. • Self evaluation for each lesson • Mentoring at school by trainee
Theoretical transaction	<ul style="list-style-type: none"> • Orientation program • Regular revision in each lecture • Unit test

	<ul style="list-style-type: none"> • Self evaluation for each lecture • Use of ICT during lecture
Guidance and Counseling	<ul style="list-style-type: none"> • Mentoring by lecturer • Maintaining cumulative record of trainee • Developmental record of trainee • Participation record in activities
Co-curricular activities	<ul style="list-style-type: none"> • Stating objective for each activity • Feedback from trainee • Feedback form guest
Laboratories	Institute has established Science, Mathematics, Psychology, Computer, Language laboratory to provide varied experiences.

Some of the Healthy practices put in place by the Institute for effective instruction are as under:

- Provide Internet facility to both faculty members and the trainees.
- Plan and design effective learning material.
- Create conducive environment and experiences with the help of technology
- Cater to the diverse need of learners.
- Use of feedback mechanism for self evaluation and improvement at all levels.

Good Practices in Research, Consultancy and Extension activities of the institution:

Services of experts are being taken for research to be done and also evaluated by the experts so that the Institute can conduct research in the most relevant way possible. Besides, the faculty selects and does a good deal of research on a variety of subjects/topics before the student teacher pick up these topics for the purpose of their practical work. This helps the faculty to be in a better position to guide and monitor the theoretical as well as the practical work of the student teacher.

The Institute provides Consultancy and Extension activities to a host of civil social organizations without any revenue collection.

Some of the healthy practices relating to Infrastructure and Learning Resources are:

- Optimum use of infrastructure facilities
- Creation of teaching- learning resources through development of instructional material.
- Ensuring access of material and teaching aids through digitalization.
- Encouraging both the faculty as well as the teacher trainees to identify and generate learning resources by using internet.
- Computer laboratory is not only used by the student teachers who are offered computer education but also by all the student teachers of the institution.
- Language laboratory is also used by the student teachers of all language such as Gujarati, Sanskrit, Hindi and English.

Details of institutional healthy practices in Student support and progression:

The Institute supports its trainees at every stage of the training program. It ensures their involvement through a carefully planned teaching-learning program. Some of the healthy practices that are followed in the Institute are listed below:

- **Evaluation:** Each student teacher is evaluated in terms of their performance. Record is maintained in record card.
- **Feedback system:** Feedback from trainees, parents, employers of student teachers, visitors and guests enable us to develop our training programme.
- **Alumni:** Formally the Association has come into being in the year 2008-09. The Institute provides maximum exposure to its old students via a variety of skill up-gradation programmes.
- **Student Council:** The Institute distributes work amongst trainees in order to teach them accountability and responsibility.
- **Counseling:** The Institute gives half an hour daily for counseling purposes.

The significant practices in Governance and Leadership carried out by the Institution:

The Institution functions in a highly democratic way. It practices situational leadership. The faculty, the staff and the trainees, all are involved in the institutional process and each is given leadership in some or other area of governance. The Institute

provides complete freedom to all the members concerned to pursue and achieve the educational goals.

The details of the institution use the information for quality improvement:

The Institute has started a unique feedback system to collect data from various stakeholders. Following is the feedback mechanism in place at the Institute:

Stakeholder	Feedback collection mode
Trainees	<ul style="list-style-type: none">• Questionnaire• Oral
Parents	<ul style="list-style-type: none">• Questionnaire• Oral
Schools teachers and Principal	<ul style="list-style-type: none">• Questionnaire• Oral
School students	<ul style="list-style-type: none">• Questionnaire
Visitors/guest	<ul style="list-style-type: none">• Questionnaire• Oral
Lecturers	<ul style="list-style-type: none">• Questionnaire• Oral
Old students	<ul style="list-style-type: none">• Written

The Feedback Committee collects data, classifies them under various heads, analyzes them and recommends measures necessary for improving the quality of the programs offered at the Institute.

40. Linkages developed with National/International, academic/Research bodies:

The institute has established linkages with **Lions club** and **Inner Wheel Club**. The institute has also established linkages with neighboring schools and colleges. The list is given below:

Sr.No	School/ College
1	I.J. Patel B.Ed College, Mogri
2	Anand Education College, Anand
3	Christian College of Education, Anand
4	M.B.Patel College of Education, V.V.Nagar

5	K.R.Patel Secondary School and B.N.Patel Secondary School, V.V.Nagar
6	N.L.Patel High School, Napad
7	Mahatma Gandhi Vidyalaya, Kanjari
8	Shri Laxminarayan High School, Anand
9	Shri H.S.Mahida High School, Mogar
10	Anand Higher Secondary School, Anand
11	Anand High School, Anand
12	H.S.A. Ghaswala High School, Anand
13	Sharda High School, Anand
14	Madhymic Shala No: 1 Anand
15	Gaytri Vidya Mandir, Ajupura
16	Nutan Vidya Mandir, Kasor
17	R.I.Patel Vidyalaya, Rahtlav
18	N.H.Patel College of Education, Anand

41. Any other relevant information the institution the institution wishes to add:

- The trainees were motivated and guided to participate in various curricular, co-curricular and extra-curricular activities.
- After NAAC accreditation, the suggestions for improvement provided by NAAC Peer Team were carried out in a very healthy environment. In the year 2009-10 100 student teachers appeared for the B.Ed. examination and 72 students were awarded with first class distinction, 27 students were awarded with first class, and, 01 were awarded with second class.